



**VIDYABHARTI TRUST COLLEGE OF  
BUSINESS, COMPUTER-SCIENCE AND RESEARCH**  
**Department of Computer Application's Newsletter**

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## COMPUTER AND TECHNOLOGY

Sl. No.	Computer General Knowledge	Answer
1.	How many Bits makes one Byte?	<b>8 Bits.</b>
2.	Google is a Browser or a Search Engine?	<b>Search Engine.</b>
3.	Printer is the example of which types of device, Output or Input?	<b>Output device.</b>
4.	What is the full form of RAM?	<b>Random Access Memory.</b>
5.	Who is the founder of Facebook?	<b>Mark Zuckerberg.</b>
6.	Which electronic component was used in first generation of computers?	<b>Vaccum tubes.</b>
7.	All mathematical and logical functions in the computer are done by?	<b>Central Processing Unit.</b>
8.	Attempts made by individuals to obtain confidential information from you by falsifying their identity are called?	<b>Phising scams.</b>
9.	Who was the programmer of Ms-Dos operating system?	<b>Bill Gates.</b>
10.	The first program that run on a computer when	<b>Operating System.</b>

	computer boots up is?	
11.	Cache and main memory will lose their contents when the power is off because?	<b>They are volatile.</b>
12.	Full form of VIRUS is?	<b>Virtual Information Resource Under Seize.</b>
13.	The process of transferring files from Internet to your computer is called?	<b>Downloading.</b>
14.	The process of transferring files from your computer to the Internet is called?	<b>Uploading.</b>
15.	Buying and selling products and services over the Internet is called?	<b>E-Commerce.</b>
16.	1 Kilobyte is equal to how many bytes?	<b>1024 bytes.</b>
17.	Who is called Father of Computer?	<b>Charles Babbage.</b>
18.	The man who built the first Mechanical Calculator was?	<b>Blaise Pascal.</b>
19.	When you purchase a product over a Mobile Phone, the transaction is called?	<b>M-Commerce.</b>
20.	Keyboard, Mouse, Joystick are examples of Output devices or Input Devices?	<b>Input Devices.</b>

**MRS. PRIYA SHARMA**  
**TEACHING ASSISTANT**

<b>Basic Computer Keyboard Shortcut Keys A to Z</b>	
<b>Shortcuts</b>	<b>Uses of Shortcut keys</b>
Alt + F	File menu options in the current program
Alt + E	Edits options in the current program
F1	Universal help (for any sort of program)
Ctrl + A	Selects all text
Ctrl + X	Cuts the selected item
Ctrl + Del	Cut selected item
Ctrl + C	Copy the selected item
Ctrl + Ins	Copy the selected item
Ctrl + V	Paste the selected item
Shift + Ins	Paste the selected item
Home	Takes the user to the start of the current line
Ctrl + Home	Go to the beginning of the document
End	Go to the end of the current line
Ctrl + End	Go to the end of a document
Shift + Home	Highlight from the prevailing position to the start of the line
Shift + End	Highlight from the prevailing position to end of the line
Ctrl + (Left arrow)	Move one term to the left at a time
Ctrl + (Right arrow)	Move one term to the right at a time

**Miss. MANSI PATEL**  
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